



**Finance & Administration Committee  
MINUTES**

**Held Tuesday, April 18, 2006  
City Council Chambers  
3:30 p.m.**

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**PRESENT:** Chair, Councillor R. McMillan  
Member, Councillor Szajewski  
Mayor D. Canfield  
Councillor L. Compton  
Councillor C. Wasacase  
B. Preisentanz, CAO  
P. Grouda, Deputy Clerk  
K. Brown, Finance & Administration Manager  
S. McDowall, Human Resources Manager

**REGRETS:** Councillor Poirier, Vice-Chair, Councillor I. Parkes

**A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003**

**Take Notice that Council intends to approve the following at its April 24 Meeting:**

1. The 2006 Municipal Operating & Municipal Five Year Capital Plan;
2. Withdrawal from Contingency Reserves to assist in payment of the City's share of legal fees associated with the McDougald legal matter;
3. Amendment to By-law Number 100-2003 to include the Fire & Emergency Services Tariff of Fees as Schedule "F."

**B. DECLARATION OF PECUNIARY INTEREST**

There was none declared.

**C. CONFIRMATION OF MINUTES**

**Moved by T. Szajewski, Seconded by C. Wasacase & Carried:-**  
THAT the Minutes from the last meeting held April 4, 2006 be confirmed as written.

**D. REPORTS:-**

**Councillor R. McMillan - Chair**

**Alcock vs. McDougald – Reimbursement of Legal Fees**

**RECOMMENDATION:**

THAT Council give three readings to a by-law authorizing the withdrawal of \$93,311.72 from the Contingency Reserve representing the City's share of

legal costs associated with the Alcock vs. McDougald conflict of interest case; and further

THAT in accordance with By-law #14-2003, public notice is hereby given that Council intends to amend its 2006 Operating Budget at its April 24, 2006 meeting to authorize a withdrawal from Contingency Reserve for this purpose.

**Recommendation Approved. (Resolution & By-Law)**

JMcMillin/  
PGrouda

**2. 2006 Municipal Operating Budget**

**RECOMMENDATION:**

THAT the City of Kenora 2006 Municipal Operating Budget and as further reviewed and amended by the Budget Committee be approved; and

THAT Council authorize City senior management to proceed with the implementation of all budget related decisions in accordance with the related report from City senior management dated 8 April 2006; and

THAT By-law #49-2006, a By-law to approve the 2006 Municipal Operating Budget and the Municipal Five Year Capital Plan be approved; and

THAT By-law #50-2006, a By-law to set tax ratios and to set tax rate reductions for prescribed property classes and subclasses for municipal purposes for the year 2006 be approved; and

THAT By-law #51-2006, a By-law to adopt the estimates for all sums required for the year, to establish rates to be levied for same and to provide for penalty and interest in default of payment thereof for 2006 be approved; and

THAT in accordance with Notice By-law Number 14-2003, public notice is hereby given that Council intends to formally adopt the 2006 Municipal Operating and Municipal Five Year Capital Plan by by-law at its April 24 Council Meeting; and further

THAT a Public Meeting be scheduled for Wednesday, May 10<sup>th</sup>, at 7:00 p.m. in the Rotary Room in the Kenora Recreation Centre to both provide an overview of the approved 2006 operating budget together with an explanation of the decisions made by Council during that process, and to provide the opportunity for preliminary input into the 2007 operating budget discussions.

**Recommendation Approved. (Resolution & 3 By-Laws)**

JMcMillin/  
PGrouda

**3. Review of current Governance Model**

**Council Agreed to continue with current model.**

**3a Schedule of Standing Committee Meetings, etc.**

**RECOMMENDATION:**

THAT Council hereby approves continuing with the current Governance Model and the existing Standing Committee Structure to the end of

<p>October, 2006 as earlier approved on a trail basis; and further</p> <p>THAT Council hereby adopts the schedule of Standing Committee &amp; Council Meetings as set out on the attached.</p>	
<p><b>Recommendation Approved.</b></p>	<p>JMcMillin</p>
<p><b>4. Information Report – “Lame Duck” Council Provisions</b></p> <p><b>Information Only.</b></p>	<p>Info</p>
<p><b>5. Deputation from CUPE Local 191 – Beautification Campaign</b></p> <p>City will continue to monitor and continue as usual.</p>	<p>Council</p>
<p><b>6. Council Travel &amp; Per Diem Policy</b></p> <p>Councillor McMillan will discuss with Councillor Parkes. Policy to remain unchanged.</p>	<p>R. McMillan</p>
<p><b>7. International Joint Commission for Lake of the Woods</b></p> <p><b>RECOMMENDATION:</b> THAT Council of the City of Kenora hereby endorses the resolution of support as presented by the Lake of the Woods Water Sustainability Foundation requesting the Federal Government of Canada refer the question of Lake of the Woods water quality to the International Joint Commission.</p>	
<p><b>Recommendation Approved.</b></p>	<p>JMcMillin</p>
<p><b>8. City of Kenora Health &amp; Safety Policies</b></p> <p><b>RECOMMENDATION:</b> THAT Council of the City of Kenora approve the new 2006 City of Kenora Health &amp; Safety Policy and Procedure Manual.</p>	
<p><b>Recommendation Approved.</b></p>	<p>J. McMillin</p>
<p><b>9. Amending Agreement (OPP) – Addition of One Officer</b></p> <p><b>RECOMMENDATION:</b> THAT Council give three readings to a by-law to amend Schedule “C” (Level of Services) to By-law Number 105-2003 to provide for the hiring of one (1) additional O.P.P. Officer under the 1,000 Officers Partnership Program.</p>	
<p><b>Recommendation Approved. (Resolution &amp; By-Law)</b></p>	<p>JMcMillin/ PGrouda</p>
<p><b>10. Request for Proclamation</b> <b>“Canada Health Day 2006, Public Health: Working for You”</b></p> <p><b>RECOMMENDATION:</b> THAT the Mayor be and is hereby authorized to proclaim Friday, May 12 as “Canada Health Day 2006, Public Health: Working for You” in and for the City of Kenora.</p>	

**Recommendation Approved.**

**J. McMillin**

**11. Fire & Emergency Services Fees into Tariff of Fees By-law  
RECOMMENDATION:**

THAT Council give three readings to a by-law to amend By-law Number 100-2003 to include the Fire & Emergency Services Tariff of Fees as Schedule "F;" and

THAT public notice is hereby given that the Fire & Emergency Services Schedule of Fees will be incorporated into Tariff of Fees By-law Number 100-2003; and further

THAT all fees and charges under the Fire & Emergency Services schedule remain at the status-quo level.

**Recommendation Approved. (Resolution & By-Law)**

**JMcMillin/  
PGrouda**

**12. Reminder of Public Zoning Meeting  
4:45 p.m. Monday, April 24 (Re: Baker)**

**Info**

**ITEMS ON HOLD:**

- **Kenora Thistles Centennial Celebration**      **HOLD**-Council Support
- **Staff Parking**      **HOLD** for policy
- **Members – Urban Native Affairs Committee** **HOLD** for names

**OTHER BUSINESS**

**NAOSH Proclamation**

**RECOMMENDATION:**

THAT Council proclaim April 30<sup>th</sup> to May 6<sup>th</sup> North American Occupational Safety & Health Week (NAOSH) in the City of Kenora; and

THAT Council encourage all citizens and employees to be safe both at home and in the workplace.

**Recommendation Approved.**

**J. McMillin**

**Sunset Country Annual General Meeting**

Thursday, April 20<sup>th</sup> 7:00 a.m. Super 8 Motel – Councillor Len Compton will attend on behalf of the City.

**L. Compton**

**LOWDPOA – Annual General Meeting**

May 1<sup>st</sup> Winnipeg – Victoria Inn – Cottage Show begins at 3:00 p.m. and AGM at 7:00 p.m. Councillor McMillan will attend if possible.

**R. McMillan**

**Central Canadian Policy Committee**

Mayor Canfield advised that this Committee was struck to deal with the

Manitoba issue at the NOMA level and the Committee has now been disbanded. A Regional Recovery Program Committee will be set up. The Committee will look at governance to avoid losing  $\frac{3}{4}$  million jobs ever again. This Committee will be on a Regional level. Mayor Canfield has been nominated, along with others as a NOMA rep to sit on this Committee.

**NEXT MEETING**

- Tuesday, May 2, 2006.

**Adjournment – Meeting adjourned at 4:20 p.m.**

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